

TOWN of TIVERTON, RHODE ISLAND REQUEST for PROPOSAL (RFP)

Roof Replacement for Fire Station 2 located at 85 Main Road

I. Introduction

The Town of Tiverton is seeking proposals for the replacement of the roof at Fire Station 2 located at 85 Main Road. The purpose of this asphalt shingle replacement is to stop the significant water leaks that occur during moderate or heavy rains.

II. Project Background

The Fire Station's roof is currently leaking and is in need of replacement. The selected vendor will be responsible for the pre-site inspection, obtaining necessary permits from town, and for the removal of existing shingles from the roof deck and replacement of the existing roof.

III. Project Scope of Work

The scope of this project includes:

- Pre site inspection.
- Obtain necessary permits from the Town of Tiverton.
- Protect the property and grounds with tarps.
- Strip and remove existing shingles from the roof deck.
- Inspect the roof deck for integrity.
 - **If rotted wood is found and requires replacing, added charge.**
- Install Ice & Water leak barrier on entire roof surface for additional leak protection.
- Install 8" metal drip edge at all eaves and rake edges.
- Drip edge color: white.
- Install starter strip shingles at all eaves and rake edges.
- Install, new Limited Lifetime (50-year) Architectural Shingles.
- Shingle type: Owen's Corning Duration Series.
- Shingle color to be used: TBD
- Install new continuous ridge vent system at peak.
- Install ridge cap shingles at all peaks and ridges.
- Provide dumpster(s) on site and other means to dispose of job site debris.
- Clean up and remove all job site debris.
- Check property for nails.
- Post job inspection with building representative (Fire Chief or designee)

IV. Proposal Submission Requirements

Proposal should include, but are not limited to, the following information:

1. Company Information
 - Name of company, contact person, address, and phone number.
 - Brief company history, including experience with similar projects.
2. Project Approach and Specifications:
 - A description of how the contractor plans to approach the project, including a timeline for completing the project, from pre-site inspection to post-job inspection.
3. Qualifications:
 - Proof of licensure, bonding, and insurance.
 - Examples of previous projects that are similar in scope and complexity.
4. Cost proposal:
 - A total cost estimate, including labor, materials, equipment, permits, and any applicable fees.
5. Timeline:
 - Estimated start and completion dates for the project.
6. References:
 - At least three references from previous clients, ideally from similar projects.

V. Evaluation Criteria

Proposals will be evaluated based on the following criteria.

- Contractor experience and reputation.
 - Proposed cost and value for money.
 - Adherence to timeline and project management.
-

VI. Submission Instructions

Bids shall be filed in a sealed envelope bearing the title "Station 2 Roof Replacement" on the outside of the envelope to the Office of Town Clerk of Tiverton on or before 2:00 pm on Wednesday April 2, 2025, at which time they will be publicly opened and read in the Town Council Chambers. Bids received after the deadline will not be considered. A duly authorized representative must sign bids in the name of the bidding company.

Clerk for the Town of Tiverton, Rhode Island Joan Chabot

Tiverton Town Hall

343 Highland Road

Tiverton, Rhode Island 02878

jchabot@tiverton.ri.gov

(401) 625-6703

VII. Terms and Conditions

- The Town reserves the right to reject any or all proposals.
- The contractor will be responsible for all required permits and inspections.